

# Public Document Pack

Democratic Services



**To: All Members of the Community and Wellbeing Committee**

Dear Councillor,

**COMMUNITY AND WELLBEING COMMITTEE - TUESDAY, 8TH OCTOBER, 2024 ,  
Council Chamber - Epsom Town Hall,  
<https://www.youtube.com/@epsomandewellBC/playlists>**

Please find attached the following document(s) for the meeting of the Community and Wellbeing Committee to be held on Tuesday, 8th October, 2024.

4. **NIGHTLY PAID ACCOMMODATION EXPENDITURE UPDATE 2024/25 –  
APPENDIX 1 (Pages 3 - 10)**

Item 4, Appendix 1, has been amended and republished on account of a formatting error with the previously published version.

For further information, please contact [democraticservices@epsom-ewell.gov.uk](mailto:democraticservices@epsom-ewell.gov.uk) or tel: 01372 732000

Yours sincerely

A handwritten signature in black ink, appearing to read 'Sing'.

Chief Executive

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**Key Objective 1 - The early identification, intervention & prevention of homelessness**

No.	Action: What we will do?	Lead Officer	Target Date	Year	Rag Status	Narrative
1.1	Review, evaluate and monitor data to predict future trends of Homelessness, identify households at risk of homelessness and to inform new service improvements	Housing Solutions Manager	Quarter 1/ Annually	Year 1	Slippage	Delayed due to staff shortages in the team. New target Q1 2024/25
1.2	Identify the specific triggers, risk factors and causes of homelessness at different points in people's lives. Building on that, we will develop a range of interventions specifically targeted at addressing these	Housing Solutions Manager	Quarter 1/ Annually		Slippage	Follow on work from 1.1 Scheduled for Q1 2024/25
1.3	Research customer journeys into homelessness to identify early opportunities to prevent their homelessness and any barriers to doing	Housing Options Manager	2024/5		Slippage	As above
1.4	Housing Services to deliver briefings to colleagues, professionals and elected members to provide up to date information about housing and homelessness to ensure that correct information is disseminated to residents	Strategic Housing Manager	Annually		On Track	Several articles published in Staff Update during 2023/24 outlining the work of the housing team. Two Member briefings held, one relating to homelessness November 2023 and the other to Affordable Housing delivery February 2024.
1.5	Further develop partnership working with the DWP and local jobcentre plus to strengthen referrals and manage the impact of universal credit	Housing Options Manager	On-going		On Track	Regular partnership meetings with DWP are ongoing
1.6	Encourage early identification and interventions from public sector partners, community and voluntary sector organisations who are able to effectively inform those at risk of homelessness to seek advice from EEBC	Housing Options Manager	2023/4	Year 1	Completed	Surrey wide Mental Health protocol launched January 2023 and training rolled out March 2023, although adherence to the protocol remains a challenge. Follow up meeting held September 2024 to discuss performance of protocol. Regular operational meetings with Town & Country Housing (TCH) and also the CAB. Meeting with food bank (Good Company) held April 2023. Surrey wide young person & care leavers protocol finalised.
1.7	Review and update housing options information & pathway plans ensuring the customer has access to accurate, useful and comprehensive information about housing options	Housing Options Manager & Housing Solutions Manager	2023/24	Year 1	Completed	Pathway plans updated Sept 22 and published on Homechoice website
1.8	Review & simplify the tasks for PHPs and accompanying advice literature.	Housing Options Manager & Housing Solutions Manager	2023/24	Year 1	Completed	Homechoice and Personal Housing Plans updated.
1.9	Publicise and promote the Council's prevention services more effectively in an accessible format and encourage residents to contact us early and before a crisis, ensuring customers know how and where to approach and what to expect from the service	Housing Options Manager & Housing Solutions Manager	2024/25		On Track	Review website with Communications.
1.10	Review use of social media and how we communicate our services to the wider general public for example Facebook, twitter, chat pages	Housing Options Manager	2024/25		On Track	Review with Communications
1.11	Devise an early identification & intervention protocol with all Registered Providers to address factors such as arrears, anti-social behaviour and tenancy sustainment	Housing Options Manager & Housing Solutions Manager	2024/5		Completed	Commitment to refer' is in place.
1.12	Work with Private Sector Landlords and Lettings Agents to develop early signposting protocols for tenants with arrears or other tenancy concerns, to the Housing Options Service, to prevent homelessness	Housing Options Manager & Housing Solutions Manager	2024/5		On Track	Landlord Forum scheduled for Autumn 2024
1.13	Review the referrals received through Duty to Refer to establish where further work needs to be completed in terms of links and training	Housing Options Manager	2023/24		Completed	All agencies except General Hospitals using the 'Jisaw' Duty to Refer system. Most referrals are considered an appropriate use of the Process. General Hospitals ICT systems will not allow access to this site, however template referrals working generally well. We are offering further training to Epsom GH.
1.14	Explore a trauma-informed & motivational interviewing approach to the delivery of homelessness services	Housing Options Manager	2023/24	Year 1	Completed	SCC & EEBC training of trauma-informed approach identified as part of safeguarding training .All housing officers attended a training session 'working with people with personality Disorder' in February 2024.
1.15	Identify training needs and delivery training to meet any skill gaps and updates on new legislation and case law	Housing Options Manager	On-going	On-going	Completed	Untegral component of MPCs where needs and appropriate training are identified. Ongoing process & discussed at MPS's.
1.16	Ensure flexible use of the Council's Homelessness Prevention fund	Housing Solutions Manager	On-going	On-going	Completed	Flexibla used of HPF is in bedeed in options work. For example assisting clients with moving costs so they can downsize to free up larger social housing property.

Key
On track
Slippage
Off Track
Completed

Key Objective 2 - Reduce Rough Sleeping						
No.	Action: What we will do?	Lead Officer	Target Date	Year	Rag Status	Narrative
2.1	Further develop the Ending Rough Sleeping Plan	Housing Solutions Manager	2023/24	Year 1	Completed	Submitted and signed off by the Ministry of Communities, Housing and Local Government (CLG) July 2024 jointly with East Surrey D&B's.
2.2	Continue to work with ESOS partners to maintain the provision of effective Outreach Services	Housing Options Manager & Housing Solutions Manager	On-going	On-going	Completed	Procurement for new contract successful and contact in place from July 2024. Thames Reach to continue to provide. Single Persons Officer meets with ESOS monthly to agree DELTA returns.
2.3	Deliver SWEF provision annually to prevent rough sleeping during severe weather	Housing Options & Housing Solutions Manager	On-going	On-going	Completed	Implemented annually where appropriate
2.4	Provide ESOS assessment beds	Housing Options Manage	On-going	On-going	Completed	3 Assessments available. £30K RSI funding awarded for 24/25.
2.5	Explore a 'Housing First' model for the most vulnerable homeless applicants	Housing Solutions Manager	2022/23 2023/24	Year 1	Completed	Two RSAP Housing First properties provided by Transform.
2.6	Conduct a promotional campaign to the residents of EEBC to provide information and awareness on rough sleeping and promote good practice amongst the general public to prevent people becoming entrenched into street life	Housing Options Manager & Housing Solutions Manager	2024/25		On Track	ESOS/Streetlink poster displayed at points around the borough - Rough Sleeper page added to website
2.7	Review accommodation and health support needs of single people with complex needs or challenging behaviours who experience recurring homelessness	Housing Options Manager & Housing Solutions Manager	2024/25		Completed	The creation of the Single Person Officer post has enabled Housing Services to routinely review accommodation and health support needs of single people with complex needs/challenging behaviours. Work completed with Hep C Trust to engage rough sleepers.
2.8	Develop a No Second Night Out approach to prevent all rough sleeping	Housing Options Manager & Housing Solutions Manager	2023/24	Year 1	Completed	Assessments beds provided in conjunction with ESOS. £30K assessment bed funding granted by RSI
2.9	Apply for Rough Sleeper Initiative (RSI) funding to create a new post of Single Person Homeless Support Officer to work solely with Rough Sleepers and single homeless people at risk of rough sleeping	Housing Solutions Manager	Jun-22		Completed	RSI 2022-25 bid submitted Feb 22 and in June 22 EEBC were awarded £128,370 over 3 years to fund Single Person Housing Options officer post. Recruited Nov 22. No information yet regarding funding for 2025 onwards.
2.1	With our East Surrey Partners apply for Rough Sleeper Initiative (RSI) funding to enhance the ESOS Outreach Service	Housing Solutions Manager	Jun-22		Completed	EEBC submitted a joint RSI bid with MVDC, TDC, RBBC & ESOS and the partnership successfully secured £636,036 of RSI funding. This funding enhances our existing East Surrey Outreach Service (ESOS) by:- continue to fund the existing East Surrey Outreach Service Navigator Officer role for a further 3 years; Create 2 new East Surrey Outreach Service Support Officer roles for 3 years; Fund assessment beds for rough sleepers (approx £30k per LA each year); Provide money for personalised budgets for rough sleepers. (This is used for items like mobile phones or to purchase white goods/furniture when they do find accommodation)
2.11	Look to implement corporate "sponsorship" of up to 5 people with more complex and longer-term patterns of rough sleeping at requested by DLUHC	Strategic Housing Manager	2024/25		On Track	Working with Hope into Action



Key Objective 3 - Increase accommodation options: Social Rented Housing; Private Rented Accommodation; Supported and move-on Accommodation; in-borough Temporary Accommodation								Key
No.	Action: What we will do?	Lead Officer	Target Date	Year	Rag Status	Narrative		
<b>Social Renting</b>								On track
3.1	Address the housing needs of the borough, including affordable housing needs, through the development of our Local Plan.	Strategic Housing Manager	On-going	Year 4	On Track	Draft Local Plan anticipated to be adopted 2026/27	Off track	
3.2	Review of planning policies to be addressed through Local Plan to deliver more social/affordable, supported & temporary accommodation.	Strategic Housing Manager	Ongoing	Year 1	Completed	Strategic Housing Manager has quarterly meetings with the Planning Policy Manager to contribute to shaping AH policy.	Completed	
3.4	Work with Homes England to identify opportunities for the use of the Affordable Homes Programme 2021 to 2026 to fund Council developments of new affordable housing.	Strategic Housing Manager	Ongoing	Year 1	On Track	On going discussions with local RP's. RPs report development conditions currently difficult.		
3.5	Identify opportunities for the development of social/ affordable/temporary accommodation on Council owned sites. List of sites being prepared.	Strategic Housing Manager	On-going	Year 3	On Track	Micro Homes proposed for two sites Fairview Road and Depot rd car park. Estates team leading on both projects & planning applications anticipated Q1/2 2024.		
3.6	Purchase residential street properties to provide social/affordable, supported & temporary accommodation.	Head of Housing & Community	On-going	Ongoing	On Track	2 RSAP properties purchased with Transform. TCH purchasing former leasehold properties which are in redevelopment areas for short-term use as TA. 1 x property purchased.		
3.7	Explore opportunities for joint working with housing providers to create additional social/affordable, supported & temporary accommodation.	Strategic Housing Manager	Ongoing	Ongoing	On Track	Potential Mount Green property conversion on Grove Rd, progress delayed to due internal NHS comms. East St site of 31 homes (16 AR) received planning permission December 2023 - potential for whole site to be delivered as affordable.		
3.8	Develop a programme for the dispersal of s106 affordable housing funding to provide additional, social/affordable, supported and temporary accommodation.	Strategic Housing Manager	Ongoing	Year 3	On Track	Discussions ongoing with relevant provider where appropriate.		
3.9	Review nomination agreements.	Housing Solutions Manager (HSM) / Strategic Housing Manager (SHM)	2025/26	Year 3	On Track	HSM liaising with key RPs.		
3.10	Investigate ways to assist and / or incentivise social housing tenants under occupying larger family homes to downsize.	Housing Solutions Manager / Strategic Housing Manager	2023/24	Year 2	On Track	Joint work with Housing Services, Housing Benefit & TCH has led to 11 households being downsized. Freeing up larger family sized social housing. Policy to be agreed with TCH.		
<b>Private Rented Accommodation</b>								
3.11	Review and update Rent Deposit Scheme policy, procedures and scheme documents.	Housing Solutions Manager	2023/24	Year 1	Completed			
3.12	Introduce rent in advance as a loan.	Housing Solutions Manager	2024/25	Year 1	On Track	Rent In Advance process and documentation set up. Roll out planned for Autumn 2024.		
3.13	Set up e-learning pre-tenancy training and life skills to those threatened with homelessness or in temporary accommodation.	Housing Solutions Manager	2025/26		On Track	HSM has identified elearning		
3.14	Review the current private rented sector (PRS) offer and explore/trial landlord incentives with a view to increasing local PRS opportunities.	Housing Solutions Manager/ Strategic Housing Manager	2023/24	Year 1	On Track	Bench marking undertaken with 10 other District and Boroughs. AS to update		
3.15	Provide enhanced information and support to customers on how to search for PRS properties to enable them to undertake future searches independently.	Housing Solutions Manager	2023/24	Year 1	On Track	Move-on Officer providing enhanced support to homeless households to find private rented accommodation		
3.16	Arrange and co-ordinate an annual Private Sector Landlords forum.	Homelessness working group	2024/25, then annually		On Track	Forum held September 2024.		
3.17	Work across the housing market to maximise opportunities to increase the range of accommodation options for those who are homeless or threatened with homelessness.	Housing Solutions Manager	On-going	On-going	On Track	RIA. New Move-On officer has develop links with organisations that assist our client to relocate to other parts of the county with support package to help them settle into new area.		
3.18	Support and advise private sector landlords to understand the implications of Universal Credit and develop appropriate strategies to encourage landlords to accept customers in receipt of welfare benefits.	Housing Solutions Manager	2024/25		On Track	Landlord forum September 2024		
3.19	Encourage landlords to increase the length of tenancies to provide stability and security to tenants.	Housing Solutions Manager	2025/26		On Track	as above		
3.20	Encourage landlords to offer more affordable rents - closer to LHA rates.	Housing Solutions Manager	On-going		On Track	as above		
3.21	Facilitate the use of empty properties.	Head of Housing and Community	On-going		On Track	Empty property group formed autumn 2023. Exploring joint resource with Mole Valley. Wrote to long-term ( 2yr+) in February. Held session with empty property officer of other Council to expand knowledge.		
3.22	Investigate the feasibility of rent guarantee/ insurance schemes for tenants and landlords.	Housing Solutions Manager	2023/24	Year 1	On Track	This will be undertaken as part of 3.14		
<b>Supported and move-on Accommodation</b>								
3.23	Review our current provision of supported accommodation and explore the need for specialist supported accommodation for clients that have multiple and complex needs.	Housing Solutions Manager/ Strategic Housing Manager	2024/25		On Track	Exploratory discussions with Riverside and TCH re: medium need supported accommodation units & housing first type model. SCC to be contacted re: revenue funding.		
3.24	Look to increase supported accommodation in partnership with other boroughs/districts, public bodies and Housing Associations.	Strategic Housing Manager	On-going	On-going	On Track	As above. No current government funding available.		
3.25	Work with local social landlords to investigate developing a trial of a Housing First style approach.	Housing Solutions Manager	2023/24	Year 1	Completed	Two RSAP Housing First properties purchased by Transform in 2023.		
3.26	Work with Transform Housing & Support to deliver 4 units of supported move- on accommodation for Rough Sleepers, funded through Rough Sleeper Accommodation Program (RSAP) and the Homes England Move-On Fund.	Housing Solutions Manager	2023/24	Year 1	Completed	Two RSAP Housing First properties purchased by Transform in 2023. Two properties in South Street completed		
<b>In-borough Temporary Accommodation</b>								
3.27	Review the supply of temporary accommodation and identify future local temporary accommodation needs and how these can be best met.	Housing Solutions Manager / Strategic Housing Manager	2023/24	Year 1	On Track	Discussions ongoing with THC regarding the future use of temporary accommodation units at West Hill Court. Upper High St decommissioned but alternative units to be sourced by TCH, as part of the TA agreement, which may include medium support units. Reviewing TA agreement with TCH with intention to renew.		
3.28	Review and update temporary accommodation procurement plan.	Housing Solutions Manager / Strategic Housing Manager	2023/24	Year 1	Slippage	SHM to complete by Q2 2024/25.		

3.29	Review and update the temporary accommodation placement process.	Housing Solutions Manager / Strategic Housing Manager	2023/24	Year 1	On Track	HSM reviewed in RSL TA process in July 2023 and TA process in February 2024 .		
3.3	Increase the number of private sector leasing scheme properties.	Housing Solutions Manager	2023/24	Year 1	On Track	Temporary Accommodation Appentice started April 2024, which will help expand scheme. Additional PSL taken on in March 2024 and new comms added to website.		
3.31	Work with Sanctuary Housing to develop up to 14 units of in-borough temporary accommodation at Defoe Court.	Housing Solutions Manager	2022/23		Completed	Lease expires 2026. Initial discussions to renew July 2024.		

Key Objective 4 - Improve the Health & Wellbeing of homeless people						Key
No.	Action: What we will do?	Lead Officer	Target Date	Year	Rag Status	Narrative
4.1	Develop a make every contact matter ethos across the service and with partners.	Housing Options Manager	2026/27		On Track	
4.2	Work with applicants to build on their own skills and strengths to develop their resilience and self-sufficiency.	Housing Solutions Manager	2025/26		On Track	
4.3	Work closely with the SCC Public Health and Health Services to improve the health and wellbeing of vulnerable homeless people, especially those with multiple & complex needs through the work of the Surrey Homeless Multi-Agency Group (MAG).	Housing Solutions Manager	On-going	On-going	On Track	Work with SCC Public Health has enabled greater access to GP's for homeless households
4.4	Work in partnership with Surrey Adults Matter (SAM) to focus on delivering better coordinated services to improve the lives of adults facing Severe Multiple Disadvantage.	Housing Options Manager	On-going	On-going	On Track	Ongoing work in relation to Surrey Adults Matter (SAM).
4.5	Work with SCC Public Health/SAM to pilot the "Bridge the Gap" trauma informed Outreach Support Service for homeless people.	Housing Options Manager	On-going	On-going	On Track	Ongoing work in relation to Bridge the Gap. SCC looking for funding to expand scheme in future years

On track
Slippage
Off Track
Completed

Key Objective 5 - Ensuring sufficient support is available for homeless people						Key
No.	Action: What we will do?	Lead Officer	Target Date	Year	Rag Status	Narrative
5.1	Ensure there is a clear documented housing pathway for groups who need specialist support, including each of the specified groups.	Housing Solutions Manager	2022/23	Year 1	Completed	Pathway plans updated Sept 22 and published on Homechoice website
5.2	Review the internal and external support services provided and explore opportunities to provide a more targeted and efficient service, particularly to those with complex needs to intervene early to prevent recurring homelessness.	Housing Solutions Manager	2024/25		On Track	Single Persons Housing Officer will be leading on this.
5.3	Continue to fund and work with our East Surrey partners and Thames Reach to provide a specialist outreach support services for rough sleepers.	Housing Solutions Manager	On-going	On-going	Completed	East Surrey contract with ESOS/Thames Reach extended to September 2024. Procuring for nex contract from September.
5.4	Continue to support those households to access employment, education and training through continuing to fund ETHOS and through working with the Employment Hub.	Housing Solutions Manager	On-going	On-going	On Track	ETHOS contract renewd for 2023. March 2023 started working with Successful Mum to help parents into work - further updates?
5.5	Ensure that homeless households have the skills required to maintain a tenancy.	Housing Solutions Manager	2025/26		On Track	Set up e-learning pre-tenancy training and life skills to those threatened with homelessness or in temporary accommodation as in 3.13
5.6	Continue to work with tenancy sustainment and floating support services to ensure that those households placed in temporary accommodation are receiving appropriate support and assistance.	Housing Options Manager	On-going	On-going	On Track	The Move-On officer post is supporting homeless households in temporary accommodation and ensuring that households have a move on plan.
5.7	Work with SCC to review our current provision of Housing Related Support provision.	Housing Solutions Manager	Annually			Joint meetings with SCC relating to Safe Accommodation for surviours of DA- workshop held 16/04/24. On going work with SCC commissioners.
5.8	Proactively work with households in temporary accommodation to identify and secure suitable alternative accommodation and ensure that each household has a move on plan. Investigate options of having a dedicated Housing Officer to support homelessness households once in temporary accommodation	Housing Options Manager & Housing Solutions Manager	2023/24	Year 1	On Track	Move-On officer supports homeless households move on from both nightly paid accommodation and temporary accommodation.
5.9	For some homeless households there are issues that prevent move on from temporary accommodation. There are a variety of reasons for this which include; the benefit cap, history of rent arrears, anti-social behaviour, offending, complex health issues and other risk issues that make both social and private landlords reluctant to accept them as tenants. We will identify these issues and put in place measures to try to address them.	Housing Options Manager & Housing Solutions Manager	2024/5		On Track	as above
5.10	Continue to support homeless household to find and secure private rented accommodation through the Council's Rent Deposit Scheme.	Housing Solutions Manager	On-going	On-going	On Track	Rent Deposit Officer has assisted 8 homeless households into private rented accommodation. 6 additional properties lined up.
5.11	Offer tenancy support and sustainment to households who are assisted to access private rented accommodation via the Council's Rent Deposit Scheme.	Housing Solutions Manager	On-going	On-going	On Track	Rent Deposit Officer provides on-going support to those homeless households assisted via Rent Deposit scheme.
5.12	Continue to support individuals and families that experience domestic abuse.	Housing Options Manager	On-going	On-going	On Track	Referrals / IDVAs etc
5.13	Continue to fund the Sanctuary Scheme to help victims of domestic abuse safely to remain in their homes.	Housing Solutions Manager	On-going	On-going	On Track	Surrey Wide Sanctuary Scheme operational. Partnership meetings held since June 23 with North Surrey DA service (NSDA).
5.14	Identify support needs at an early stage and refer to appropriate services (drug/alcohol, mental health, young persons, domestic abuse, ex-offenders, money advice, employment support, floating support, foodbank, CAB).	Housing Options Manager	2023/4	Year 1	On Track	Linked to 5.2. Single Person Officer post has created capacity to enable Housing Services to identify support needs and refer to appropriate services.
5.15	Promote resilience and support to those who are or used to be homeless, to improve their resilience and reduce the risk of them from becoming homeless again.	Housing Options Manager & Housing Solutions Manager	2025/6			
5.16	Work with Children's Services and the Family Support team to identify families who need some additional help beyond accommodation needs and ensure arrangements are in place to refer households with children to Early Help/Family Support as early as possible.	Housing Options Manager & Housing Solutions Manager	2024/5		On Track	Quaterly meetings held with Look After Children & Care Leavers Teams to plan move ons & prevent Homelessness.
5.17	Work with partners to identify tenants at risk of "cuckooing" and ensure rapid interventions are in place to support them.	Housing Options Manager	On-going		On Track	Regular meetings with key RP partners and Community Safety Officer.
5.18	Work in partnership with Surrey Adults Matter (SAM) to focus on delivering better coordinated services to improve the lives of adults facing Severe Multiple Disadvantage		2023/4	Year 1	On Track	Ongoing work in relation to Surrey Adults Matter (SAM) & Bridge the Gap. SCC looking for funding to expand scheme in future years
5.19	Make referrals to furniture projects to ensure that homeless households have a furniture offer when moving into new accommodation	Housing Options Manager	On-going	On-going	Completed	Referrals to furniture project embeded into Housing Options/ RDS/ nominations process to ensure homeless households have a furniture offer (if needed)

On track
Slippage
Off Track
Completed



Key Objective 6 - Partnership working						
No.	Action: What we will do?	Lead Officer	Target Date	Year	Rag Status	Narrative
6.1	Increase partnership working and make "homelessness Everybody's Business", raise awareness of the impact homelessness can have on households and ensure that all agencies know how to appropriately refer households into the Housing Options Service.	Housing Options Manager & Housing Solutions Manager	2024/25		Slippage	Articles in Eborough and My Council Services
6.2	Host an annual Homelessness forum with partner agencies.	Strategic Housing Manager	2023-24, then annually	Year 1	Slippage	Stakeholder analysis Q3 2024
6.3	Host an annual Registered Provider Forum with a focus upon support for tenants at risk of homelessness.	Strategic Housing Manager	2023-24, then annually	Year 1	On Track	Meetings held with individual local RP's - RHA (TCH), Mount Green, Orbit, PA.
6.4	Host an annual Private Landlord's Forum to increase the availability of private rented accommodation in the borough and to encourage good practice.	Homelessness working group	2024-25, then annually		On Track	Scheduled for Autumn 2024. DWP have confirmed willingness to attend.
6.5	Work in partnership to ensure appropriate multi-agency joint working and referral arrangements are in place for Housing Options Service and to explore how preventative services can be developed and improved.	Housing Options Manager	On-going	On-going	Completed	Protocols in place. Duty to Co-operate with RSL partners . Ongoing work with EGH
6.6	Promote more joined up working with, health, prison and probation services to prevent homelessness on discharge or release from an institution	Housing Options Manager	2022-23/ Ongoing	Year 1	Completed	Surrey wide Mental Health protocol launched Jan 2023. Training rolling out March 2023. New Care Leavers protocol about to be launched. On going partnership work with Probation/Prison service
6.7	Work closely with the SCC Public Health and Health Services to improve the health and wellbeing of vulnerable homeless people	Housing Options Manager	2022-23/ Ongoing	Year 1	Completed	Ongoing work in relation to Surrey Adults Matter (SAM), Bridge the Gap, Mental Health Protocol
6.8	Further develop partnership working with the DWP and local Jobcentre plus to ensure the Housing Options Service has access to information and receive regular updates, including training on UC and other benefits.	Housing Options Manager	2022-23/ Ongoing	Year 1	Completed	Regular partnership meetings with DWP are ongoing
6.9	Maximise funding opportunities through partnership working to identify and bid for new initiatives, building upon recent successes (e.g. MEAM, Housing First, RSI, Next Steps and RSAP).	Strategic Housing Manager	2023-24/ Ongoing	Year 1	Completed	National funding not currently available. To contact SCC
6.10	Work with partners to identify how those with lived experience of homelessness can be included in the design and delivery of services.	Housing Options Manager	2024/25			
6.11	Campaign and raise awareness of issues of homelessness that are linked to affordability and to LHA rates and Benefit Cap.	Strategic Housing Manager	2024/25			
6.12	Work with our Surrey partners in implementing the Domestic Abuse Act	Housing Options Manager	2022-23/ Ongoing	Year 1	On Track	NSDA (North Surrey Domestic Abuse Service) & SCC have now set up County wide Sanctuary Scheme - replacing local Sanctuary Scheme. Work shop held with SCC /D&B's 16/04/24 reviewing Safe Accommodation provisions
6.13	Work with our Surrey partners and Children Services in reviewing and implementing the Joint Housing Protocol for 16 & 17 year olds & the Care Leavers Protocol	Housing Options Manager	2022-23	On-going	Completed	Joint Housing Protocol for 16 & 17 year olds now Live. Care Leavers Protocol about to be launched
6.14	Work closely with our Surrey partners and Health Services to review and implement the Mental Health Protocol and the Hospital Discharge Protocol	Housing Options Manager	2022/3	On-going	Completed	Surrey wide Mental Health protocol launch Jan 2023. Training rolling out March 2023

Key
On track
Slippage
On Track
Completed

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